Claim for Special Provisions (SP Form)

(for use by schools using the SEAG Entrance Assessment as part of their admissions procedures)

Part 1

	Full Name of	Child:						
D	ate of Birth: (dd/mm	n/yyyy)			((Block Capitals)		
sectio requir	ons below. Please nement for the applica	ote, every claim tion to be consid	n must have Se ered.	s – A Guide for Paren ction A, Section B and				
Speci		able for children	who meet one our child and attac	or more of the following ch the appropriate evide				
/:\	My shild bee ressi	and manual than be	CRITERION	tion in a cabaal autaida	Nanthana lualand	TICK		
(i)	wy child has recen	ed more than ha	all of their educa	tion in a school outside	Northern Ireland			
(ii)	My child will be transferring from a primary school outside Northern Ireland							
(iii)	demonstrably valid	reason also sup ntrance Assessm	ported by appropent OR has esti	by appropriate docume priate documentary evid mated Outcomes from \$	ence, was either un	able		
Sections If you	on B(i) are Claiming Special le Northern Ireland, p	Provisions beca	use your child ha	as received more than h	alf of their primary e	ducation in a school		
	Name of School	Date my child first attended: dd/mm/yyyy	Date my child last attended: dd/mm/yyyy	Full address of school	Email address of school	School contact telephone number		

Please continue on an additional page if necessary.

In addition to completing this Special Provisions form, you **MUST** also obtain a letter on school headed notepaper from your child's current primary school signed by the school Principal (or similar evidence) which shows the total dates of your child's education within Northern Ireland. This information is available to the primary school Principal through the SIMS School History section.

Primary School Name:	
Address:	
Email address:	
Contact phone number (with country code if applicable);	
Name of Headteacher/Principal:	
he primary school which cor	Special Provisions form, you MUST also attach a signed and dated letter from the Principal ntains the full name, date of birth and home address of your child, confirming that your child and also states the date when your child commenced their education at that school.
why it is that that documentat nave recently arrived in N documentation difficult or imp	umstances, you are unable to provide documentation from former school(s), you MUST explation cannot be provided. It is anticipated that this will only arise in respect of those children worklorthern Ireland from countries where conflict or political unrest make the provision possible. Schools in Northern Ireland still have a legal duty to verify the basis of your applicating the reasonable requests to do so.
Section B(iii)	
locumentary evidence or for inable to sit the SEAG Entra	Provisions because your child, due to a serious medical issue supported by appropriate a demonstrably valid reason also supported by appropriate documentary evidence, was eith ance Assessment OR has estimated Outcomes from SEAG because they sat only one of tapers, please provide details of the grounds of your claim below:
Please continue on an additi	onal page if necessary.

Section B(ii)

SECTION C - if claiming under Criterion (i) or (ii)

If your child has received more than half of their education in a school outside Northern Ireland OR

Are you able to provide any information relating to standardised test scores for your child?

your child will be transferring from a school outside Northern Ireland please complete this section:

please complete this section.						
Did your child take the SEAG Entrance Assessment?	YES	NO				
(Please tick as appropriate)						
If YES, please provide the information requested below:	•	•				
Name of Assessment Centre						
Result in form of Total Standardised Age Score (TSAS)						
Result in form of Band						
SECTION D – Any other relevant information						
Has your child been assessed by an Educational Psychological	gist?		Yes		No	
	(if yo	u have ticked Yes, pleas	se attach th	e repo	rt to this f	orm)

Please provide any other information	, not captured in the sections above,	which is relevant to your	application for Special
Provisions for your child:			

(Continue on a separate sheet if necessary and attach it to this form)

Section E – Parent/Guardian Declaration

Please complete the declaration below:

- I have read and understood the information provided in the document "Claiming Special Provisions A Guide for Parents & Guardians" and in the Admissions Criteria of the schools that I have listed on the Transfer Application relating to Special Provisions.
- I have attached all of the relevant documents from my child's primary school and other relevant sources to support and verify my application for Special Provisions and all other documentary evidence in support of this application, including the Educational Evidence form.
- The information that I have provided on this form and attached to it is correct and has been appropriately verified.
- I accept that the provision of false or incorrect information may result in either the withdrawal of a place or the inability of a school to offer a place to my child.
- I agree that the information I have provided may be shared with other schools using the SEAG Entrance Assessment.
- I agree that the report of any further assessment of my child's ability carried out in any school may be shared with other schools using the SEAG Entrance Assessment.

Signature of Parent/Guardian:	 Date:	
Name of Parent/Guardian:	(BLOCK CAPITA	LS)

This Claim for Special Provisions and the Educational Evidence (pages 4 and 5, signed by the Principal of the applicant's current primary school) must be uploaded with the Transfer Application via the Education Authority application process. (Claiming Special Provisions - A Guide for Parents & Guardians)

Yes

(if you have ticked Yes, please complete the Educational Evidence Form)

No

PART 2

Educational Evidence

1 - Standardised test results

In	suppor	t of	your	claim	for	Specia	al Prov	isions,	if	your	child	has	standa	ardised	test	results	availa	able fr	rom t	heir	primary
scl	hool ple	ase	set th	nem o	ut be	low. Y	ou are	e entitle	d t	o rec	eive th	nis da	ata und	der the	Educ	ation (F	Pupils	Reco	rds 8	k Re	porting)
(Tr	ransition	nal)	Regul	ations	(NI)	2009 1	he Fre	edom (of I	nform	ation	Act a	nd the	Data P	rotect	tion Act					

Year	Test taken	Name of Standardised Test	Date Tested	Standardise Score
Primary 5	English/Gaeilge / Literacy:			
	Maths/Numeracy:			
	Other:			
	Other:			
Primary 6	English/Gaeilge / Literacy:			
	Maths/Numeracy:			
	Other:			
	Other:			
Primary 7	English/Gaeilge / Literacy:			
	Maths/Numeracy:			
	Other:			
	Other:			
	ur claim for Special Provisions, μ	please provide any other standardis nal reports which are not included i		re available fron
	ur claim for Special Provisions, μ			re available fron
hild's primary s	equired only for authentication of n provided.		ignify any support o	or comment on t
signature is rether information	equired only for authentication of n provided.	the educational data – it does not s	ignify any support o	

(BLOCK CAPITALS)

2 - Comparative Educational Evidence

It may assist this application if you were to supply, **where available**, as much as possible of the data for the other pupils in your child's class. **No names should be provided, except for that of the child named above.**

Please complete the table below. Some schools may find it more convenient to provide information in the table as a printout

from a spreadsheet or other program. Standardised Test Scores (English or Gaeilge / Maths) P6 P5 P5 P6 P7 P7 Other Pupil Other Other **SEAG** (please (please (please English/ Maths/ English/ Maths/ English/ Maths/ Total Gaeilge Gaeilge Gaeilge Numeracy Numeracy Numeracy specify) specify) specify) SAS /Literacy /Literacy /Literacy Pupil 1 Pupil 2 Pupil 3 Pupil 4 Pupil 5 Pupil 6 Pupil 7 Pupil 8 Pupil 9 Pupil 10 Pupil 11 Pupil 12 Pupil 13 Pupil 14 Pupil 15 Pupil 16 Pupil 17 Pupil 18 Pupil 19 Pupil 20 Pupil 21 Pupil 22 Pupil 23 Pupil 24 Pupil 25 Pupil 26 Pupil 27 Pupil 28 Pupil 29 Pupil 30

A signature is required only for authentication of the educational data – it does not signify any support or comment on the other information provided.

Signature of Principal: _		Date:	
Name of Principal: _	(BLOCK CAPITALS)		
Name of Primary School: _	(BLOCK CAPITALS)		